



St Matthew's Primary School

19 Norfolk Street, Cambridge CB1 2LD

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Email: office@stmatthews.cambs.sch.uk

Web site: www.stmatthews.cambs.sch.uk

Headteacher: Mr T. Davies

MIDDAY SUPERVISOR, Level 2-3

Full time equivalent would be £24,413 - £24,796 per annum (paid pro rata according to hours per week for each post at £13.05 – 13.47 per hour)

Dear Applicant,

St Matthew's Primary School is looking for three midday supervisors to join our friendly team. The hours of the posts are as follows:

- **Post One:** Monday - 12:00pm to 1:30pm, Tuesday – 12:30pm to 1:30pm; Wednesday - 12:00pm to 1:30pm; Thursday 12:00pm to 1:00pm; Friday - 12:00pm to 1:30pm; total of 6.5 hours per week, term time only
- **Post Two:** Tuesday - 12:30pm to 1:30pm; Wednesday – 12:30pm to 1:30pm; Friday – 12:00pm to 1:30pm; total of 3.5 hours per week, term time only
- **Post Three:** Friday – 12:00pm to 1:30pm; total of 1.5 hours per week, term time only.

The positions are term time only and are permanent positions. The positions are to start as soon as possible.

St. Matthew's is an exciting place to work. Situated in the centre of Cambridge, just off East Road near the Grafton Centre, we are a community primary school (not affiliated to any church, despite our name) serving a very diverse community with over 37 different languages spoken by the children.

We have a strong, inclusive ethos; excellent pastoral care; a sense of innovation, adventure and fun; excellent academic standards and a desire for continuous improvement. These characteristics are highly valued by our staff team, our children and our supportive parents and carers.

The application pack can be downloaded from our website. It consists of:

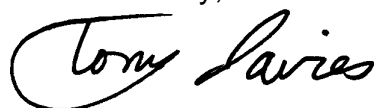
- An application form
- Job description/person specification
- A copy of our Child Protection Policy
- A copy of our Rehabilitation of Offenders Policy

St Matthew's Primary School is committed to safeguarding and promoting the welfare of all children and expects its staff to share this commitment. The successful applicant will be subject to an enhanced DBS check.

The documents for the application pack can be downloaded below or are available from the school office.

The closing date for applications will be 9am on Monday 6th October 2025. Interviews are planned for shortly thereafter.

Yours faithfully,

A handwritten signature in black ink that reads "Tony Davies". The signature is written in a cursive style, with the first name "Tony" and the last name "Davies" connected.

Tony Davies
Headteacher